

APPENDIX 2

CODE OF ETHICS

1. **Preamble.** While recognising that competition is a necessary and vital part of the free enterprise system, the Federation nevertheless believes there is a code of ethics, in accordance with which business should be conducted, so as to avoid unfairness to both the public and fellow members and to maintain the high standard of the contracting industry.
2. **Code of Ethics** is as follows:
 - (a) Members shall conduct their affairs at all times in an ethical and fair manner and in accordance with this code of ethics.
 - (b) Members shall complete their contracting obligations to their clients in a fair and equitable manner, in accordance with the best standards of workmanship and with integrity and courtesy.
 - (c) Members shall be good employers with fair and reasonable conditions of employment, healthy and safe work places, and employment practices that promote equality of opportunity for all persons regardless of their sex, marital status, religious belief, colour, race, ethnic or national origins, disability, age, political opinion, employment status, family status or sexual orientation.
 - (d) Members shall be good citizens ensuring that the health and safety of the public is protected at all times and that the environment is preserved and protected in accordance with the best environmental management practices.
 - (e) Members shall not express adverse comments or criticism to the general public on the services, fees or conduct of another member. However each member has a duty to maintain the standard of the industry by referring to the Federation, conduct which may breach this Code or otherwise appear to bring discredit on the Federation, its Members or the rural contracting industry.
 - (f) Members shall not be associated in any way with anything that may bring that member or the Federation into disrepute.
 - (g) Members shall not disclose to or discuss with non members confidential information obtained through membership of the Federation.
 - (h) Members shall be loyal to the Federation and where possible actively involve themselves in the affairs of the Federation
 - (i) Members shall give preference, where appropriate, to other members and associate members when utilising services provided by fellow members and associate members.
 - (j) Members charged with a breach of this code of ethics shall voluntarily provide all relevant information to a duly constituted tribunal of the Federation for investigation and judgement.